

# Save space... store and retrieve records faster and more efficiently



# The system works! At-a-glance colou

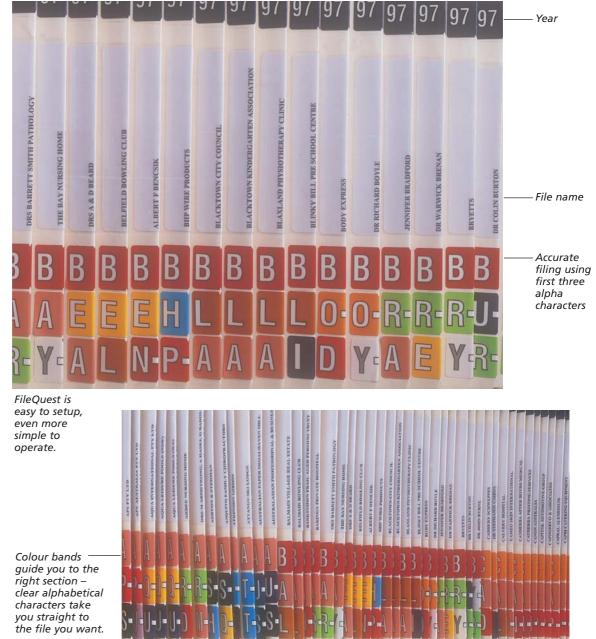
### Alphabetical indexing for easy retrieval



he FileQuest system is an easy, logical way to build an effective storage and retrieval system that lets you identify files at-a-glance. Because the eye responds to colour faster and more readily than any other visual

stimuli, colour coding is the key element... from there on we can customise your management system to suit your needs, with practical, easy-to-use alphabetical and numerical labels that let you organise accurately and retrieve instantly.

Top tab colour coding is ideal to use with conventional filing cabinets as well.



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## ar coding makes it fast and accurate

### Numerical indexing for accurate organisation



At a glance colour coding remains the key for both numerical and alphabetical references.



All the numbers you need for super-accurate filing of numerical records.

ook how effectively the system works! The minute you put a file in the wrong spot, your eye lets you know...no more searching for a file that should be in one place, but is

hiding somewhere else! Because each file is unique and works within the colour band, you'll know the minute one is out of place!



Whoops! A misfile? But not for long.

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# Make the best use of your floor space

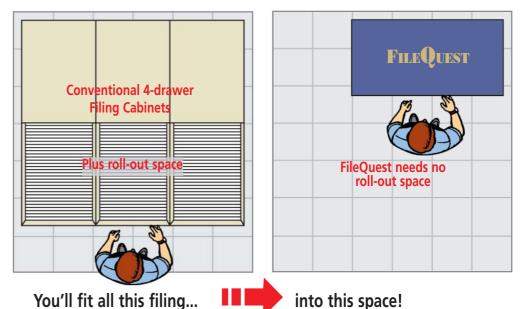
## Look at the space you'll save...and every file is visible



ou'll be amazed! FileQuest storage units occupy a fraction of the space of old-fashioned filing

cabinets – you'll save floor space of up to 75% – and space costs money! FileQuest upright cabinets will revolutionise your office and release space you never realised you had!

Your FileQuest consultant will help you design and plan a layout to maximise your floorspace... and position your new cabinets to provide easy access.



Based on a FileQuest 7-level Flipper door cabinet

